

**MARIN MUNICIPAL WATER DISTRICT  
FINANCE & ADMINISTRATION COMMITTEE MEETING /SPECIAL MEETING OF THE  
BOARD OF DIRECTORS (FINANCE & ADMINISTRATION)**

**MINUTES**

**Thursday, September 28, 2023**

**Held Remotely and In-Person**

**Open Session Location:** Marin Water Board Room, 220 Nellen Avenue, Corte Madera, CA 94925

**Closed Session Location:** Marin Water, General Manager's Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

**CALL TO ORDER AND ROLL CALL:**

Chair Jed Smith called the meeting to order at 9:30 a.m.

***Directors Present:*** Ranjiv Khush, Larry Russell, Matt Samson, Monty Schmitt, and Jed Smith (*Director Schmitt arrived during Closed Session.*)

***Directors Absent:*** None

**ADOPT AGENDA:**

On motion made by Director Samson and seconded by Director Khush, the Board adopted the agenda. The Board took the following roll call vote:

Ayes: Directors Khush, Russell, Samson, and Smith  
Noes: None  
Absent: Director Schmitt

There were no public comments on the adoption of the agenda.

**PUBLIC COMMENT ON CLOSED SESSION ITEM ONLY**

There were no public comments.

**CONVENE TO CLOSED SESSION**

The Board convened to Closed Session at 9:01 a.m., left the Board Room, and went to the General Manager's Conference Room.

**CLOSED SESSION ITEM**

- 1. Conference with Labor Negotiator**  
(Government Code §54957.6)

**Agency Designated Representative:** Ben Horenstein, General Manager

**Employee Organizations:** Service Employees International Union, Local 1021;  
Unrepresented Employees

Director Schmitt arrived during the Closed Session.

**RECONVENE TO OPEN SESSION**

The Board arrived in the Board Room at 9:31 a.m.

**CLOSED SESSION REPORT OUT**

Chair Smith reported that the Closed Session adjourned at 9:30 a.m. with no reportable action.

**PUBLIC COMMENT - ITEMS NOT ON THE AGENDA**

There were no public comments.

Chair Smith reported on his business trip to Washington D.C. to seek funding for the District's water supply projects.

**CALENDAR ITEMS:**

**Item 1 Minutes of the Finance & Administration Committee Meeting/Special Meeting of the Board of Directors (Finance & Administration) of August 24, 2023**

On motion made by Vice Chair Schmitt and seconded by Director Khush, the board approved the minutes. The board took the following roll call vote:

Ayes: Directors Khush, Russell, Samson, Schmitt, and Smith  
Noes: None

There were no public comments.

**Item 2 Monthly Financial Update - August 2023**

Finance Director Bret Uppendahl presented this item. Discussion followed. There was no Board discussion

There were two (2) public comments.

This was an information item. The Board did not take any formal action.

**Item 3 Financial Policy Review – District Reserve Policy**

Finance Director Uppendahl also presented this item. Board discussion ensued.

There were two (2) public comments.

This was an information item. The Board did not take any formal action.

**ADJOURNMENT**

There being no further business, the Finance & Administration Committee Meeting/Special Meeting of the Board of Directors (Finance & Administration) adjourned at 10:23 a.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Finance & Administration Committee Meeting/Special Meeting of the Board of Directors on October 26, 2023.