



# AMENDED - NOTICE OF THE REGULAR MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS (FINANCE & ADMINISTRATION)

(Per paragraph 3 on page 10 under subsection *Committee Meetings* of the Board Handbook: The Board, as a practice, generally does not take final action on items during committee meetings, unless District staff determines the urgency of the item requires immediate action that cannot be delayed until a subsequent regular bi-monthly Board meeting.)

**MEETING DATE:** April 27, 2023

**TIME:** 9:30 a.m.

**LOCATIONS:** This meeting will be held remotely and in-person. (Directors Monty Schmitt and Larry Russell will be participating virtually at other locations.)

Open Session	Outside Locations for Directors	Virtually
Marin Water, Board Room 220 Nellen Avenue Corte Madera, CA 94925	Best Western Country Inn 2025 Riverwalk Drive <b>Room 212*</b> Fortuna, CA 95540 (Director Schmitt)  San Jose Superior Court Department 1, Kulkarni on 2 <sup>nd</sup> Floor 191 First Street San Jose, CA 95113 (Director Russell)	<b>URL:</b> <a href="https://us06web.zoom.us/j/81110533069">https://us06web.zoom.us/j/81110533069</a>  <b>Webinar ID:</b> 868 2299 5553 <b>Phone Call:</b> 1-669-444-9171

**EMAILED PUBLIC COMMENTS:** Submit your comments in advance of the meeting to [BoardComment@MarinWater.org](mailto:BoardComment@MarinWater.org). All emailed comments received by 7:30 a.m. on the day of the meeting will be provided to the Board of Directors prior to the meeting. Please do not include personal information in your comment that you do not want published on our website such as phone numbers and home addresses.

**PARTICIPATION DURING THE MEETING:**

**In-person Attendee:** Fill out a speaker card prior and place it next to the Board Secretary. List the number of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

**Virtual Attendee:** Click on the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press \*9 and staff will call on you by the last four digits of your phone number.

*(Note: The board president may shorten the amount of time for public comment due to large numbers of both in-person and virtual attendees.)*

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<b>AGENDA ITEMS</b>	<b>RECOMMENDATIONS</b>
<b>Call to Order and Roll Call</b>	
<b>Adoption of Agenda</b>	<i>Approve</i>
<b>Public Comment - Items Not on the Agenda</b>	
Members of the public may comment on any items not listed on the agenda during this time. Comments will be limited to three (3) minutes per speaker, and time limits may be reduced by the board president to accommodate the number of speakers and ensure that the meeting is conducted in an efficient manner.	
<b>Calendar (9:40 a.m. – Time Approximate)</b>	
1. Minutes of the Finance & Administration Committee/Board of Directors (Finance & Administration) Special Meeting of March 28, 2023 <i>(Approximate Time 1 Minute)</i>	<i>Approve</i>
2. Insurance Update <i>(Approximate Time 20 Minutes)</i>	<i>Information</i>
3. Monthly Financial Update March 2023 <i>(Approximate Time 20 Minutes)</i>	<i>Information</i>
4. Human Resources Update – Review of 2023 Goals <i>(Approximate Time 20 Minutes)</i>	<i>Information</i>
<b>Adjournment (10:41 a.m. – Time Approximate)</b>	

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**\*MARIN WATER BOARD OF DIRECTORS ORDER OF ROLL CALL:** RANJIV KHUSH, LARRY RUSSELL, MATT SAMSON, MONTY SCHMITT, AND JED SMITH

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water’s policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact Board Secretary Terrie Gillen at 415.945.1448, at least two days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

INFORMATION AGENDAS ARE AVAILABLE FOR REVIEW AT THE CIVIC CENTER LIBRARY, CORTE MADERA LIBRARY, FAIRFAX LIBRARY, MILL VALLEY LIBRARY, MARIN WATER OFFICE, AND ON THE MARIN WATER WEBSITE (MARINWATER.ORG)

**FUTURE BOARD MEETINGS**

<b>Dates</b>	<b>Meetings</b>
Tuesday, May 2, 2023* <del>6:30 p.m.</del> 5 p.m.	<ul style="list-style-type: none"><li>• Board of Directors’ Regular Bi-Monthly Meeting.</li><li>- Closed Session at 5:01 p.m., Open Session at 6:30 p.m. , and Budget Study Session to immediately follow.</li></ul>
Wednesday, May 3, 2023 4 p.m.	<ul style="list-style-type: none"><li>• Special Meeting of the Board of Directors Closed Session – Conference with Labor Negotiator</li></ul>
Tuesday, May 16, 2023 6:30 p.m.	<ul style="list-style-type: none"><li>• Board of Directors’ Regular Bi-Monthly Meeting, including Public Hearing on Proposed Rate Increases</li></ul>

  
Board Secretary

\*A Closed Session at 5:30 p.m. was added to the meeting of May 2, prior to the open session beginning at 6:30 p.m.

\*MARIN WATER BOARD OF DIRECTORS ORDER OF ROLL CALL: RANJIV KHUSH, LARRY RUSSELL, MATT SAMSON, MONTY SCHMITT, AND JED SMITH