



## NOTICE OF FINANCE & ADMINISTRATION COMMITTEE MEETING/ SPECIAL MEETING OF THE BOARD OF DIRECTORS (FINANCE & ADMINISTRATION)

(Per paragraph 3 on page 10 under subsection *Committee Meetings* of the Board Handbook: The Board, as a practice, generally does not take final action on items during committee meetings, unless District staff determines the urgency of the item requires immediate action that cannot be delayed until a subsequent regular bi-monthly Board meeting.)

**MEETING DATE:** May 25, 2023

**TIME:** 8:30 a.m. – Open Session (Public)  
8:31 a.m. or Thereafter – Closed Session (Only Board and Staff)  
9:30 a.m. – Reconvene Open Session (Public)

**LOCATIONS:** This meeting will be held remotely and in-person.

Open Session	Closed Session
Marin Water Board Room 220 Nellen Avenue Corte Madera, CA 94925	Marin Water Mt. Tam Conference Room 220 Nellen Avenue Corte Madera, CA 94925
<b>Virtually</b>	
<b>URL:</b> <a href="https://us06web.zoom.us/j/81110533069">https://us06web.zoom.us/j/81110533069</a>	
<b>Webinar ID:</b> 811 1053 3069 <b>Phone Call:</b> 1-669-444-9171	

**EMAILED PUBLIC COMMENTS:** Submit your comments in advance of the meeting to [BoardComment@MarinWater.org](mailto:BoardComment@MarinWater.org). All emailed comments received by 7:30 a.m. on the day of the meeting will be provided to the Board of Directors prior to the meeting. Please do not include personal information in your comment that you do not want published on our website such as phone numbers and home addresses.

**PARTICIPATION DURING THE MEETING:**

**In-person Attendee:** Fill out a speaker card prior and place it next to the Board Secretary. List the number of the agenda item(s), for which you would like to provide a comment. Once you’re called, proceed to the lectern to make your comment.

**Virtual Attendee:** Click on the “raise hand” button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press \*9 and staff will call on you by the last four digits of your phone number.

*(Note: The board president may shorten the amount of time for public comment due to large numbers of both in-person and virtual attendees.)*

AGENDA ITEMS	RECOMMENDATIONS
<b>Call to Order and Roll Call</b>	
<b>Adoption of Agenda</b>	<i>Approve</i>
<p><b>Public Comment – Only on Item 1 (Board Room)</b></p> <p>Comments will be limited to three (3) minutes per speaker, and time limits may be reduced by the board president to accommodate the number of speakers and ensure that the meeting is conducted in an efficient manner.</p>	
<p><b>Convene to Closed Session (Mt. Tam Conference Room)</b> (Only the Board of Directors and Staff will participate)</p>	
<b>Closed Session Item</b>	
<p><b>1. Conference with Labor Negotiator</b> (Government Code §54957.6)</p> <p>Agency Designated Representative: Ben Horenstein, General Manager Employee Organizations: Service Employees International Union, Local 1021; Unrepresented Employees</p>	
<b>Reconvene to Open Session at or after 9:30 a.m. (Board Room)</b>	
<b>Closed Session Report Out</b>	
<p><b>Public Comment - Items Not on the Agenda</b></p> <p>Members of the public may comment on any items not listed on the agenda during this time. Comments will be limited to three (3) minutes per speaker, and time limits may be reduced by the board president to accommodate the number of speakers and ensure that the meeting is conducted in an efficient manner.</p>	
<b>Calendar (9:40 a.m. – Time Approximate)</b>	
<p>1. Minutes of the Finance &amp; Administration Committee Meeting/Special Meeting of the Board of Directors (Finance &amp; Administration) of April 27, 2023 (Approximate Time 1 Minute)</p>	<i>Approve</i>

\*MARIN WATER BOARD OF DIRECTORS ORDER OF ROLL CALL: RANJIV KHUSH, LARRY RUSSELL, MATT SAMSON, MONTY SCHMITT, AND JED SMITH

<b>AGENDA ITEMS</b>	<b>RECOMMENDATIONS</b>
2. Human Resources Updates <i>(Approximate Time 20 Minutes)</i>	<i>Information</i>
3. Monthly Financial Update - April 2023 <i>(Approximate Time 20 Minutes)</i>	<i>Information</i>
4. Quarterly Investment Report – March 2023 <i>(Approximate Time 15 Minutes)</i>	<i>Information</i>

**Adjournment** (10:36 a.m. – Time Approximate)

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water’s policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact Board Secretary Terrie Gillen at 415.945.1448, at least two days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

INFORMATION AGENDAS ARE AVAILABLE FOR REVIEW AT THE CIVIC CENTER LIBRARY, CORTE MADERA LIBRARY, FAIRFAX LIBRARY, MILL VALLEY LIBRARY, MARIN WATER OFFICE, AND ON THE MARIN WATER WEBSITE (MARINWATER.ORG)

**FUTURE BOARD AND COMMITTEE MEETINGS:**

<b>Dates</b>	<b>Meetings</b>
Tuesday, May 30, 2023 9:30 a.m.	<ul style="list-style-type: none"> <li>• Communications &amp; Water Efficiency Committee Special Meeting/ Special Meeting of the Board of Directors (Communications &amp; Water Efficiency)</li> </ul>
Tuesday, June 6, 2023 5:00 p.m.	<ul style="list-style-type: none"> <li>• Board of Directors’ Regular Bi-Monthly Meeting, with Closed Session beginning at or after 5:01 p.m.</li> </ul>

  
 Board Secretary

**\*MARIN WATER BOARD OF DIRECTORS ORDER OF ROLL CALL:** RANJIV KHUSH, LARRY RUSSELL, MATT SAMSON, MONTY SCHMITT, AND JED SMITH