

**MARIN MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS**

**SPECIAL MEETING MINUTES**

**Tuesday, May 2, 2023**

**Remotely and In-Person**

**Open Session Locations:** Marin Water, Board Room, 220 Nellen Avenue, Corte Madera, CA 94925; Director Schmitt - Dye Creek Preserve, Headquarters Building, 26855 Foothill Rd., Los Molinos, CA 96055; and Director Russell - AC Marriott Hotel, 250 W Santa Clara Street, Room 221, San Jose, CA 95113

**Closed Session Location:** Marin Water, Mt. Tam Conference Room, 220 Nellen Avenue  
Corte Madera, California 94925

**CALL TO ORDER AND ROLL CALL**

Vice President Ranjiv Khush called the meeting to order at 5:00 p.m. in the Board Room.

**Directors Present:** Larry Russell, Matt Samson, Jed Smith, Ranjiv Khush, and Monty Schmitt

**Directors Absent:** None

**ADOPTION OF AGENDA**

On motion made by Director Smith and seconded by Director Samson, the board adopted the agenda.

Ayes: Directors Russell, Samson, Smith, Khush, and Schmitt

Noes: None

There were no public comments on the *Adoption of the Agenda*.

**PUBLIC COMMENT – ONLY ON ITEM ON THE CLOSED SESSION**

There were no public comments on the Closed Session item.

**CONVENE TO CLOSED SESSION**

The directors convened to Closed Session at 5:02 p.m. and went to the Mt. Tam Conference Room.

## **CLOSED SESSION ITEM**

- 1. Public Employee Performance Evaluation**  
(California Government Code Section § 54957)

Title: General Manager

## **RECONVENE TO OPEN SESSION**

The Board adjourned the closed session and went back to the Board Room.

Vice President Khush reconvened the Open Session at 6:30 p.m.

## **CLOSED SESSION REPORT OUT**

Vice President Khush announced that the Closed Session adjourned at 6:15 p.m. and there were no reportable actions taken.

## **PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

There were three (3) public comments on items not on the agenda.

## **DIRECTORS' AND GENERAL MANAGER'S ANNOUNCEMENTS & COMMITTEE REPORTS**

- Director Smith reported that he joined Finance Director Bret Uppendahl at the Sausalito Rotary Club to discuss the proposed rates and joined Water Resources Director Paul Sellier at the monthly Sonoma WAC meeting and provided highlights of what was discussed. He also recognized Annie Layzer and all the Watershed volunteers for their contributions.
- Director Samson reported that he attended the Tomales Bay Technical Advisory Committee Meeting on April 20 to learn the work they do, including monitoring water quality, attended the Watershed Recreation Management Planning Community Workshop, and met with Watershed staff.
- Vice President Khush reported that the California Department of Water Resources announced six (6) piloted research projects with the National Alliance for Water Innovation regarding desalination and reuse, and would like to see this group provide a presentation at a future Board retreat on what type of water technology to expect in the future.

- General Manager Ben Horenstein announced that the District was awarded a grant of \$723,000 from the Bureau of Reclamation for three (3) years of implementation of water efficiency programs through the Sonoma-Marín partnership. A funding agreement of the grant would go back to the board at a future meeting for grant approval.

#### **CONSENT CALENDAR (ITEMS 2-4)**

- Item 2** Minutes of the Board of Directors' Regular Meetings of April 4, 2023 and April 18, 2023
- Item 3** Amendment to Legal Services Agreement with Bertrand, Fox, Elliot, Osman & Wenzel for Litigation Support Services
- Item 4** Request to Fill Information Technology Manager Position in the Engineering Division

On motion made by Director Smith and seconded by President Schmitt, the board approved the Consent Calendar.

Ayes: Directors Russell, Samson, Smith, Schmitt, and Khush  
Noes: None

There were no public comments.

#### **REGULAR CALENDAR (ITEM 5)**

- Item 5** Future Meeting Schedule and Agenda Items

The board secretary reported on upcoming internal and external meetings.

There were no public comments.

This was an informational item. The board did not take any formal action.

#### **BUDGET STUDY SESSION**

- Item 6** FY 2023/24 and FY 2024/25 Budget

Finance Director Bret Uppendahl presented a budget overview and budget goals of the District, as well as an overview of his division.

Operations Division Manager Darren Machado, Watershed Resources Manager Shaun Horne, Water Resources Division Manager Paul Sellier, and Engineering Division Manager Crystal Yezman each provided overviews of their divisions, division priorities, and preliminary budgets.

The Engineering Planning Manager, Elysha Irish, presented the Capital Improvement Projects (CIP) Budget, which included a baseline CIP budget and enhancements to water supply projects and watershed, increased water system improvements, as well as an overview of larger capital projects to be considered for future funding allocations.

Sometime during the CIP presentation Director Russell left the meeting.

Finance Manager Uppendahl then concluded by recapping that there would be an overall 22% increase to the District's budget, and explained that revenues needed to support the operating and capital budgets were incorporated in the proposed rate increases, and the final budget proposals would be presented to the Board in June 2023.

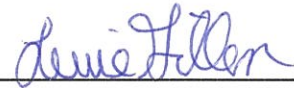
Discussion ensued.

There were three (3) public comments.

The Board did not take any formal action.

#### **ADJOURNMENT**

There being no further business, the Board of Directors' Special Meeting of May 2, 2023, adjourned at 9:05 p.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting of May 16, 2023.