

**MARIN MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS**

**MEETING MINUTES**

**Tuesday, August 15, 2023**

**Via Remote and In-Person**

**Open Session Location:** Marin Water Board Room, 220 Nellen Avenue, Corte Madera, CA 94925  
**Closed Session Location:** Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

**CALL TO ORDER AND ROLL CALL**

President Monty Schmitt called the meeting to order at 6:30 p.m.

**Directors Present:** Larry Russell, Matt Samson, Jed Smith, and Monty Schmitt  
*(Director Russell arrived during Public Comment on Items Not on the Agenda.)*

**Directors Absent:** Ranjiv Khush

**ADOPTION OF AGENDA**

On motion made by Director Samson and seconded by Director Smith, the board adopted the agenda.

**Ayes:** Directors Samson, Smith, and Schmitt

**Noes:** None

**Absent:** Directors Khush and Russell

There were no public comments on the *Adoption of the Agenda*.

**PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

There were three (3) public comments on items not on the agenda.

Director Russell arrived at 6:36 p.m.

## **DIRECTORS' AND GENERAL MANAGER'S ANNOUNCEMENTS & COMMITTEE REPORTS**

- Director Smith reported that he and staff attended a meeting at Marin City regarding the recent grant funding that would be provided to Marin City and the Canal (in San Rafael).
- Director Russell provided an update on the issues they discussed at the Sonoma Water Advisory Committee, including water resiliency and Potter Valley.
- President Schmitt stated that he met with a community resiliency coordinator at the Multi-Cultural Center of Marin to also discuss grant funding for San Rafael and Marin City.

## **CONSENT CALENDAR (ITEMS 1-5)**

- Item 1**            **Minutes of the Board of Directors' Regular Meeting of August 1, 2023 and Special Meeting of August 8, 2023**
- Item 2**            **General Manager's Report – July 2023**
- Item 3**            **A Resolution Authorizing Award of Contract No. 2009, On-Call Capital Maintenance and Repair Contract, to Piazza Construction (Resolution No. 8753)**
- Item 4**            **Professional Services Agreement with VistaVu Solutions LE Corporation (MA-6211) in the Amount not to exceed \$200,000**
- Item 5**            **Lagunitas Creek Watershed Enhancement Plan and Filing of a Notice of Exemption**

On motion made by Director Smith and seconded by Director Samson, the board approved the Consent Calendar.

Ayes:            Directors Russell, Samson, Smith, and Schmitt  
Noes:            None  
Absent:          Director Khush

There were no public comments on the Consent Calendar.

## **REGULAR CALENDAR (ITEMS 6-11)**

- Item 6**            **Update on Water Resiliency Roadmap**

Water Resources Director Paul Sellier and Consultant Xavier Irias with Woodard and Curran, provided a presentation on the Water Resiliency Roadmap, including early actions taken and the status and schedule of long term action plans, and possible grant funding. Discussion between the board, staff, and the consultant occurred throughout the presentation.

There were seven (7) public comments.

This was an information report. The board did not take any formal action.

**Item 7            A Resolution Authorizing Award of Contract No. 2006, Spillway Condition Assessment Phase II Project in the Amount of \$588,956, to The Pressure Grout Company (Resolution No. 8754)**

Engineering Division Manager Crystal Yezman introduced Design Engineering Manager Alex Anaya, who presented this item. Discussion ensued

There were no public comments.

On motion made by Director Samson and seconded by Director Smith, the board approved the resolution to award the contract of the Spillway Condition Assessment Phase II Project to The Pressure Gout Company.

Ayes:            Directors Russell, Samson, Smith, and Schmitt  
Noes:            None  
Absent:          Director Khush

**Item 8            A Resolution Adding \$750,000 of Additional Contingency for the Pine Mountain Tunnel Tanks Phase I – Rough Grading Project (Resolution No. 8755)**

Engineering Division Manager Crystal Yezman introduced Construction Engineering Manager Mark Kasraie, who presented this item. Some discussion followed between the Board and staff.

There were two (2) public comments.

On motion made by Director Smith and seconded by Director Samson, the board approved the resolution to add \$755,000 of additional contingency for the Pine Mountain Tunnel Tanks Phase I – Rough Grading Project.

Ayes:            Directors Russell, Samson, Smith, and Schmitt  
Noes:            None  
Absent:          Director Khush

**Item 9            A Resolution to Approve Cost of Living Adjustment for Unrepresented District Employees (Resolution No. 8756)**

Human Resources Manager Vikkie Gary presented this item. Discussion ensued.

There were two (2) public comments.

On motion made by Director Samson and seconded by Director Russell, the board approved the resolution approving the Cost of Living Adjustment for unrepresented District employees.

Ayes:            Directors Russell, Samson, Smith, and Schmitt  
Noes:            None  
Absent:          Director Khush

**Item 10           2023 Annual Goals Update**

General Manager Ben Horenstein presented this item. Discussion ensued.

There was one (1) public comment.

This was an information item. The board did not take any formal action.

**Item 11           Future Meeting Schedule**

The board secretary listed upcoming board and committee meetings for the month of August and added that there was a closed session on August 23 at 4:30 p.m.

There were no public comments.

This was an informational item. The board did not take any formal action.

**CLOSED SESSION**

**Public Comment on Closed Session Item Only**

There were none.

**Convene to Closed Session**

The board left the Board Room at 8:50 p.m. to go to the Mt. Tam Conference Room for the Closed Session.

**Closed Session Item**

1. **Conference with Labor Negotiators**  
(Government Code §54957.6)

**Agency Designated Representative:** Ben Horenstein, General Manager  
**Employee Organizations:** Service Employees International Union, Local 1021;  
Unrepresented Employees

**Reconvene to Open Session**

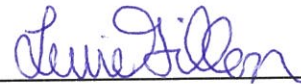
The board arrived in the Board Room at 9:44 p.m.

**Closed Session Report Out**

President Schmitt announced that the closed session adjourned at 9:44 p.m. with no reportable action.

**ADJOURNMENT**

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting of August 15, 2023, adjourned 9:45 p.m.



Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting of September 5, 2023.