

**MARIN MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS**

**MEETING MINUTES**

**Tuesday, September 5, 2023**

**Via Remote and In-Person**

**Open Session Location:** Marin Water Board Room, 220 Nellen Avenue, Corte Madera, CA 94925

**Closed Session Location:** Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

**CALL TO ORDER AND ROLL CALL**

President Monty Schmitt called the meeting to order at 5:00 p.m.

**Directors Present:** Ranjiv Khush, Larry Russell, Matt Samson, Jed Smith, and Monty Schmitt

**Directors Absent:** None

**ADOPTION OF AGENDA**

On motion made by Director Smith and seconded by Vice President Khush, the board adopted the agenda.

Ayes: Directors Khush, Russell, Samson, Smith, and Schmitt  
Noes: None

There were no public comments on the *Adoption of the Agenda*.

**Public Comment on Closed Session Item Only**

There were none.

**Convene to Closed Session**

The board left the Board Room at 5:01 p.m. to go to the Mt. Tam Conference Room for the Closed Session.

## **Closed Session Item**

1. **Conference with Legal Counsel – Anticipated Litigation**  
(Initiation of Litigation Pursuant to Government Code §54956.9(d)(4))

**Number of Cases:** Unknown

## **Reconvene to Open Session**

The board arrived in the Board Room at 6:36 p.m.

## **Closed Session Report Out**

President Schmitt announced that the closed session adjourned at 6:32 p.m. with no reportable action.

## **PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

There were 12 public comments on items not on the agenda.

## **DIRECTORS' AND GENERAL MANAGER'S ANNOUNCEMENTS & COMMITTEE REPORTS**

- Director Samson announced that the 8<sup>th</sup> Annual State of the Tomales Bay Conference would take place on Friday, September 29<sup>th</sup> and tickets were available. He also mentioned that last month, One Tam put out the *Regional Forest Health Strategy* report, including highlighting fire reduction for parts of the watershed.
- Vice President Khush complimented District staff for their response to the Marin Civil Grand Jury reports.
- Director Smith highlighted items discussed at the Communications & Water Efficiency Committee Meeting and the Finance & Administration Committee Meeting. He also mentioned that he attended a meeting with Congressman Huffman and Senator Heinrich in Sausalito and commended their environmental advocacy. Moreover, Director Smith reported that he attended the Mill Valley Rotary Club to discuss Marin Water's Water Efficiency Program, rate strategy, and other topics of interest.
- President Schmitt reported that he attended a conference in which Marin Water was recognized for its efforts protecting the coho salmon. The conference also included discussions regarding the connection between the health of our rivers and the health of water supply.

- General Manager Ben Horenstein recognized Communications & Public Affairs Manager Adriane Mertens for assisting in the FEMA recovery in Maui. He also announced that he, Director Smith, and some staff members would be in Washington D.C. later this month to meet with legislators regarding Water Resources Development Act funding for the District.

**CONSENT CALENDAR (ITEMS 2-5)**

- Item 2            Minutes of the Board of Directors’ Regular Bi-Monthly Meeting of August 15, 2023**
  
- Item 3            Proposed Responses to Marin County Civil Grand Jury Reports Regarding (1) Dam and Reservoir Safety and (2) Building Accessory Dwelling Units**
  
- Item 4            Professional Services Agreement with Carollo Engineers to Provide Engineering Services in an Amount Not to Exceed \$936,386 to Develop a Preferred Alternative for the Marin-Sonoma Regional Conveyance Project**
  
- Item 5            Amendment No. 2 to the Professional Services Agreement with Regional Government Services to Not Exceed \$200,000, Extend the Contract through December 31, 2026, and Adjust Agreed Upon Schedule for Recruitment Services**

On motion made by Director Samson and seconded by Director Smith, the board approved the Consent Calendar.

Ayes:            Directors Khush, Russell, Samson, Smith, and Schmitt  
 Noes:            None

There were no public comments on the Consent Calendar.

**REGULAR CALENDAR (ITEMS 6-9)**

- Item 6            Update on Enterprise Resource Program Replacement and Automated Metering Infrastructure Projects**

Engineering Division Manager Crystal Yezman introduced new Information Technology Manager Brad Taylor and consultant Andrew Levine, who provided an overview of the proposed Enterprise Resource Program and Automated Metering Infrastructure projects, including risks and challenges in connection with the timing of these projects. Discussion between the board, consultant, and staff occurred throughout the presentation.

There were four (4) public comments.

This was an informational report. The board did not take any formal action.

**Item 7            Water Supply Storage Improvements Project**

Water Resources Director Paul Sellier introduced Consultant Xavier Irias, with Woodard and Curran, and consultants Guilaine Roussel and Andrew Dinsick, with TERRA/GeoPentech (TGP). They provided high-level presentations on the various steps needed to develop possible water storage improvement projects, building upon the District’s water supply assessment. Discussion between the board, staff, and the consultant occurred throughout the presentation.

There were five (5) public comments.

This was an informational report. The board did not take any formal action.

**Item 8            District Paving Cost Update**

This item was tabled to a future meeting.

**Item 9            Future Meeting Schedule**


The board secretary listed upcoming board and committee meetings.

There were no public comments.

This was an informational item. The board did not take any formal action.

**ADJOURNMENT**

There being no further business, the Board of Directors’ Regular Bi-Monthly Meeting of September 5, 2023, adjourned at 9:22 p.m.

  
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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors’ Regular Bi-Monthly Meeting of September 19, 2023.